

**English Learner Advisory Committee (ELAC)  
Vaughn Next Century Learning Center**

**AGENDA  
11/15/2018**

<u><b>Agenda Items</b></u>	<u><b>Person Responsible</b></u>
<b>A. Welcome/Opening</b>	<i>Chairperson</i>
<b>B. Approval of Minutes from 9/20/18</b>	<i>Chairperson</i>
<b>C. Reports</b>	
a) SSC Report	<i>SSC Representative</i>
<b>D. Discussion Items</b>	
a) School's Strengths and Needs for EL Program - What are the goals & objectives for EL's.	<i>Ana Martinez</i>
b) Attendance - Review data	<i>Ana Martinez</i>
c) Overview of EL Master Plan	<i>Ana Martinez</i>
<b>E. Upcoming Events/Announcements</b>	<i>Ana Martinez</i>
Next ELAC Meeting	
<b>F. ELAC Suggestions to school</b>	<i>Members</i>
<b>G. Adjournment</b>	<i>Chairperson</i>

Date Covered	Legal Requirement to be covered at this meeting
9/20/18	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
9/20/18	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
9/20/18	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
9/20/18	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
11/15/18	The ELAC has assisted in the development of the school's: <i>1) Needs Assessment,</i>
	<i>2) Language Census (R-30LC Report)</i>
11/15/18	<i>and 3) Efforts to make parents aware of the importance of regular school attendance.</i> (EC 62002.5, 52176[c])
9/20/18	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])